

SIMSA Executive Meeting Minutes
Grad House Board Room
January 23rd, 2013

Present: Amy Lorencz, Alan Chorney, Danielle Hubbard, Danielle Appleby, James Ross, Madeline Driscoll, Riel Gallant, Matt Clarke, Nancy McPhee. Amanda Fullerton arrives soon after meeting begins.

Regrets: Tara Rumsey

Called to order 4:07pm

1. Adoption of Agenda

Addition as #3 IWB

Amanda coming late, move Xmas party to later

2. Cookbooks

Amy - Sold out first day. Each costs \$1 to make, make \$4 a piece. Made over \$100 at potluck

Danielle has a recipe attributed to her, it isn't hers. Has looked in emails, unsure who it belongs to.

3. IWB

Madeline - In two weeks. IWB wants to purchase cookbooks for all presenters. Amy – Request to have numbers by Friday. Madeline - How to tweet effectively at a conference in Vivian's class tomorrow. SIMSA table with cookbooks and buttons? APLA also has a table. Someone from SIMSA should rotate through. Madeline will set up schedule for table shifts. Please encourage second years to come.

4. Financial Report

Riel - By next week transition to BMO will have taken place and will be able to send cheques again. Fundraising is slow but steady and good, no high risks which is good given last year. Amy - think we will still make the goal of \$1000 for next year. 860 from DAG, assumed.

Amanda arrives at 4:21pm

T-shirts have been removed from fundraising because not our initiative, although unfortunately we paid for them. Some rainy day funds like office. Intramurals, need to talk to Danica. Alan - no intramurals this semester, were on waiting list but didn't make it. Riel - if team wants to buy jerseys etc, money is there for next year. Riel - questions? Alan - \$20 for ticket sales from Dr. MacDonald. Riel will update this in the fundraising. Madeline: IWB cheque has gone through.

5. Xmas Party Report

Amanda - Overall positive. Plan to use same model for end-of-year party, but a bit fancier and more celebratory. Lots of first years, two faculty members. Venue was wonderful, staff would be very happy to work with us again next year. Amanda welcomes thoughts for end of year party, thinking about Citadel or at Hart and Thistle.

6. AGM

Amy - when would be a good time? Last year there was too much going on and there was not really a transition. Nancy - when did it happen last year? General consensus - mid March is a good time. Madeline motions - call out early March and meet mid March. James seconds. Amanda - do this now? Amy - sure. Thursdays are good because first years have required class. March 21st AGM. Amanda - best to send out email stating the new exec because if at group gathering can be a bit awkward. Next day an email will be sent out. Madeline motions - 21st AGM. Danielle A seconds. All in agreement. Amy and Alan will sit down with election rules. Amanda - Nancy is electoral officer? Amy - yes

7. Transition documents.

Everyone develops their own. Amanda defines.

8. Logos. Nancy - concerned that the name of the logo will not be legible enough on a screen. Matt - choose that design and draft a few different colours. Discussion about making "SIMSA" more visible. Matt motions to accept this design with variations in colour. James seconds. Madeline - can we see before next meeting?

8. New business.

Amanda - addendum to cookbook. Father will donate cardstock, should make 50 or 100? Danielle H - pink was least popular. Dan A - need help? Dan H - Roberts Street stapler is broken. Madeline - contact Roberts Street about fixing it, they use it a lot.

James motion to adjourn. Matt seconds. Meeting ends at 4:45pm