

SIMSA Executive Meeting - Minutes
September 27, 2012 4:00PM AST
Location: Grad House Boardroom

Called to order: 4:12pm

Present: Amy Lorencz, Alan Chorney, Nancy McPhee, Riel Gallant, Madeline Driscoll, Amanda Fullerton, Tara Rumsey, Danielle Appleby, Danielle Hubbard, James Ross

Regrets: Matt Clarke, Hilary Stamper

1. Adoption of Agenda

Amy calls to order at 4:12pm. James seconds.

a. Additions to agenda. Tara – recording the lectures. Alan – review of DSU training.

Remove from agenda. Amy – strike redesigning website, tabled until next meeting.

2. Approval of Minutes

Missed, completed at 4.b)iii

3. Conflict of interest

Amy – any conflict of interest? Riel- yes, when discussing DJIM. Will leave at that time. Madeline – why? Riel- I am on DJIM

4. a) Introductions - James Ross, Danielle Hubbard, Danielle Appleby

Alan – Welcome to the new people, welcome back to the returning executive. All go around and do self introduction.

4. b) Additional

i: Recording public lectures. Tara – Class conflicts with MWB. Friday Oct 19 at 10:30am, embedded in Info in Society class, Danielle A - 1 will do. During Etext Wed Nov 21st at 7:30pm. No one able. Tues Nov 6 1:30pm. Danielle A can do. Room 3089. Still need someone for Wed pm. Requirements - Need to get speaker to sign consent form and run the sound recorder. Dr.MacDonald can assist with consent form.

ii: DSU training. Alan - very useful. Recommendation for next year, should have a first year there to have transition skills. Amy – winter session? Alan - think its a yearly thing. Would need to change job description so that it is built into a first year description. Also useful for a co-chair. Pertinent to Amanda, info about event planning. Risk management forms. Amanda - yes, know a bit about them. Alan - Boat cruises with alcohol are high risk events, should have waivers. Amanda - understood that forms only for events on campus, not off campus. Alan – understood for whenever using the Dal name. Amanda – bringing Dal into it adds so much red tape.

iii:Return to minutes. Alan moves to pass last minutes. General consensus.

iv:Return to events discussion. Alan – good thing is we have insurance at these events. Also form for primary event contact, directed at Amanda. There should be one sober volunteer per every 25 people. Danille - designate sober people. Alan - yes. Madeline – have copies of the form? Alan – yes, in binder. Madeline - apply to IWB as well? Amy – yes.

Alan – co-curricular record is a new initiative through Dal transcript for extracurricular activities. If SIMSA wants to do must submit job descriptions to DSU, then students will be able to print out a transcript. Good to have someone work with 1st year rep to become more familiar. Alan and Amy will help out. Madeline – concerned about only exec positions being recognized, many unnamed ways that people contribute. Alan – understands that you can make a position for someone in particular. Last point – grants. We are able to get grants if we have exhausted current budget and need something to get us through the year. Amy – something to think about. Riel – unforeseen. Encourage any grant opps. Was speaking to Cynthia about us approaching the Dean for funding. Can talk about later. Will send an up-to-date budget. Madeline – difference between DAGS and DSU, re: IWB funding? Amy – different layers. Madeline – have to apply through SIMSA, not as IWB. Amy – limits to how much a society can apply. Madeline – Ryan will be applying.

Alan - Further questions? Chatter

5. Orientation Feedback

Amanda – first time we did this. 53% response rate. Very positive. Ideas for changes, have met with JoAnn to discuss. Days were very short then very long. For next year will have evenly timed days. Killam day, Rowe day, SIMSA day. Switch tours, first campus then library. Most important – 100% positive responses to question: did you feel welcome. Wanted more Dal swag, fine but it needs to be payed for. Chatter about bookmarks. Amanda – advise against boat tour unless with someone else as we lost money again this year, \$400. Did better than last year sold more tickets, but more expensive.

Amanda - Christmas. looking for ideas, be good to make money too. Pipa \$1800 too expensive. Madeline – Nancy’s ideas. Nancy – in Rogues Roost, actors as John Dewey, Ebook, Gutenberg, skit then asking for cheques. Need to get donations from professors. Amanda – prof tickets more. Amanda - Upper Deck, have only seen pictures, 300 but may be too small. Loca’s pool hall. Complicated because need membership for every 5 people, lasts a year, \$3. Not as fancy. Will still stay open to members. \$12 a table. Would people play? Would feel bad if we were all there and no one was playing pool. Ticket sales would pay for food. Possible date is Friday Dec 7, Loca’s will not do a Friday or Thursday, must be Saturday. Some people will leave before then. Amy – 1st year deadlines? James - 5th. Danielle A – 7th. Chatter about a class. Nancy – what is the date we need. Amy to Amanda – look at the space together? James and Danielle A join the party committee. Amanda – should set up a doodle for good date? Madeline – yes, people want to feel like they’re included.

Amanda - Communicating with HLA to make sure Jingle Jolly is not on same day.

6. Redesigning of the Website - tabled for next meeting

a. SIMSA logo competition - tabled for next meeting

7. Planning of the Xmas party - discussed previously

8. Discuss Accreditation

Amy – Dr. Spiteri will start going around to classes. Everyone who serves on a committee is expected to show up. Will be about 15 and 16 Oct. Still looking for people for pizza lunch and a meeting afterward. Alan – James, make announcement in class because we need more 1st years. Danielle A – what is it. Amy – ALA determines whether our degree is accredited. Alan – casual lunch, not sure about exact topics, probably why chose Dalhousie, met expectations, opportunities outside of classroom for library community, etc. Riel – good venue to brag about what you have been doing. Dr. MacDonald suggested press clippings, get on simcast, post anything on simcast.

Alan – when promoting pizza lunch, get people to email Alan or Amy, limited amount of space. James to Danielle A – can you write down Alan and Amy's emails for me. Nancy - all exec emails are on the group emails. James - want them now, don't want to forget. Danielle A – writing down email. Alan – as much as can go should go. Amanda – can go to both. Riel – sign up through jenn? Amy – exec is through jenn. Madeline – Facebook? Amy – straight spreadsheet. Madeline – good to put in forum that keeps it in peoples mind

Alan – promoting – Friday School of Business 11:35 right after Info in Society in atrium, tomorrow. Food and paper planes. After that is brown bag lunch

9. Cleaning of the Associations Room

Amy and Amanda agree to meet on Sunday and clean room.

10. DJIM - request for funds to help with launch on October 2

Riel leaves because of conflict.

Discussion about DJIM request.

Madeline – asks question about alcohol and official school events

Danielle A – rules about what can be on the website. Orientation site – what to do with it. Amanda – take it off, leave tab. Orientation 2012 was a great success, looking forward to next year. Danielle – Possible unofficial position, someone who takes photos, may need permissions. Madeline – has draft for image permissions that was looked over by legal. Amy – make an ad hoc committee

11. In camera if needed

12. Adjournment

Amanda moves to adjourn. Alan seconds. Meeting ends at 5:13.