

Called to order at 11:30a

1. Roll Call

Present

Valerie
Alieda
Hilary
Lee
Maria
Andrea
Jenna
Tam
Hannah
Megan

Absent

Ben

2. Approval of last meetings minutes

Motion: Megan

Seconds: Lee

All approve

3. IWB update - Hilary

- Secured all but one slot for speaker
- 1 paper, 3 posters currently. Encourage everyone to submit. Looking for about a 15 minute presentation.
- Met budget, including prospective registration
- Will be doing last minute poster around campus this week
- Reprising day-of twitter competition → #IWB2015
- Call for volunteer will be going out by email.

4. Financial update - Lee

- Xmas party was a success.
- Made \$465 approx after paying for venue
- Puts us at about half of our fundraising goal for the year (about \$500).
- There was an unexpected delay in the DAGS audit process, but hopefully this process will be finished soon. Hoping to pick up books and get funding check in about 2 weeks (around \$700).

5. Evaluate relationship with DAGS - Valerie

- Attended last DAGS meeting of 2014. Hadn't received any information regarding agenda prior to the meeting.

- Role confusion and problems with communication were discussed.
- Couple bylaws were changed
- Confusion regarding the budget, where info comes from/goes to.
- Probably unlikely that we'll be able to break from DAGS just because of the structure of student associations at Dal, and might be wisest for use to remain as the type of society we currently are. This will require that we are very in top of managing our relationships with society groups.
- Andrea will set up a meeting with our DAGS rep (Jessica) to discuss finances, communication, insurance, and how to make communication more feasible. Maybe they could leverage the monthly newsletter to provide the general student body
- We as a society need to be especially clear about what we need from DAGS during transition periods

6. Records Management Update – Alieda

- Have most documents that need to be put on the g-drive. Some are still outstanding.
- We did ok at following our policies related to records management
- Small issue that policy states that we shouldn't include tertiary info in title, but because date is secondary, then any real title becomes tertiary. We might need to tweak this to be clearer.
- Policy doesn't currently reflect the file branches that currently exist in g-drive.

7. Convocation Lunch – Hannah and Andrea

- May 28th
- Starting it early will help. Hannah will be the one planning it, Andrea recommends checking with outgoing students re: their expectations
- Hannah to make meeting with JoAnn re: room bookings
- Andrea has emailed Hannah a planning document regarding this already

8. Academic Program Fair – Andrea

- Tues Jan 27th in McInnis Room in SUB
- Students needed to man the booth in hr long shifts from 10a-3p. Reps are expected to answer questions re: SIM program at Dal

9. Fundraising for a charity

- Andrea: every other faculty of management school has a charity that they support. This could be a great opportunity to help us show what is important to our program, what we do. Should we support local, national, international?

- We could go to the Faculty of Mgmt
- Leverage partnership with Librarians Without Borders? They were locally and internationally. Do have to ensure we encapsulate all groups that SIMSA represents. Have to also check what kind of projects LWB is currently working on. They might be working on info literacy kits to send to Guatemala this year.
- Word on the Street and Literacy Nova Scotia both work on promoting literacy as well, so they are great local possibilities.
- New specialty librarians (seed, tool, instrument, etc) cropping up in Halifax. We could see if we could support any of those.
- How will we do this? Throw an event? Make a month Info Literacy Month? Have a bake sale? Sell something?
- We could do 5 smaller consecutive events. → 24/hr read-a-thon?
- Freedom to Read Week is in February.
- Banned Book Week is in the fall (fyi for next year)
- We will continue to talk about this. Let's bring it up at the next potluck and provide students with a choice of a few different charities and get them to vote. → list of charities together by Friday the 23rd (email to Andrea)
- Potluck should be week of January 26th to the 30th → Monday the 26th at noon in the SIM Common Room

10. Office Space

- Furniture in our office now.
- Andrea will send out a shared calendar so that smaller groups can book it for meetings.

11. Restructuring SIMSA for next year

- Try to do transition earlier in the year so that we can transition while outgoing reps are still present to help, and promote connections with DAGS/DSU
- Let's have the AGM earlier. We'll have to vote on the restructuring of SIMSA at the AGM, and make those changes to the constitution beforehand.
- Over the next month, we should look at the constitution and figure out the changes.

12. Student leader meeting – Andrea

- All Faculty of Mgmt meet, but Andrea is not available to go to the meeting
- Thursday, Jan 22th at 4:30 pm – Andrea to provide Megan with relevant info

13. SIMSA/CLA-organized tour of HPL Central

- Hannah has contacted HPL – they can only do 15 people at a time. Contact said that we could easily
- Feb 5 @ 2 pm

14. Events

- Movie night in Common Room might be fun → put up a list in common room so people can suggest movies → Thursday the 22nd @ 5:30pm. Chip in to buy pizza.
- Potluck on January 26 → put sign up sheet in common room

Motion to end meeting: Alieda

Second: Tam

All in favor

Meeting ended at 12:20pm

Action points

Andrea

- will set up a meeting with our DAGS rep (Jessica)
- send out a shared calendar so that smaller groups can book it for meetings.
- make sign up sheet for potluck
- provide Megan with relevant info for Student leader meeting on the 22nd

Hannah

- to make meeting with JoAnn re: room bookings

Everyone

- list of charities together by Friday the 23rd (email to Andrea)

Maria

- Make sheet for movie suggestions and put in common room
- Facebook/Email re: potluck and movie night]

Alieda

- Twitter/SIMSA website re: potluck and movie night → Alieda