

July 28, 2015 (6:00 PM)

1. Roll call
 - a. All present
 - b. Visitors: Zoe, Tess (via Skype)
2. Approval of last meeting's minutes
 - a. Motion – Chantel
 - b. Second - Kat
3. Financial update
 - a. Society funding
 - i. Increase in society funding – good to help the societies out (\$50.00) – can use for gifts, snacks, work shop. This money will help associations to do things that are of value to students.
 - ii. Will need to hold societies accountable – the Societies rep on SIMSA will help with this. End of term report, etc.
 - iii. Motion to increase society funding to \$50.00 from \$20.00 – all in favour.
 - b. IWB funding
 - i. Chantel: We went over the concerns from the last meeting.
 - ii. Tess: We want to talk about the benefits of IWB student body and SIMSA objectives.
 1. Safe and supportive environment for research
 2. Chance for students to meet professionals
 3. Chance for students to get greater recognition in the community
 4. Promote SIM and research
 5. IWB has given back to SIMSA – conference swag for SIMSA orientation
 - iii. Chantel: SIMSA ticket prices – we subsidize student prices – final meal prices last year were \$24.00/person. We think the \$25.00 is reasonable as it is much lower than most student rates. Lower than the typical textbook price, Vivian only requires this as a cost for her class. Last meeting we discussed a bursary/free tickets for some, this would be difficult to judge. Student speaker cost and poster presenter costs are refunded currently (last year ~5 ticket prices).
 - iv. Tess: This year's topic is important for SIM students – cover many interests, and the topics go far beyond just healthcare and interests – all topics relate to information management as a whole. Has effect on many information management fields (academic, health libraries, public libraries giving healthcare information, government)
 - v. Chantel: Applicable to overall community. We will be looking into additional funding from other groups. Efforts benefit students in general. Would like to vote as a whole (student population).

- vi. Kat: We have to approve a budget today, so we can't push this off until September. Some cheques were not clarified in the budget. Ledger doesn't clear everything. Almost \$3000.00 was unaccounted for. There is some inflation – last year conference cost \$14000.00. Surplus was upwards of \$6000.00.
- vii. Tess: Some of this money carries over and is set aside for next year. We work to carry more money over for the next year.
- viii. Kat: There is a \$19000.00 proposed cost for next year. Not sure this is higher. We are trying to open this up to our local healthcare community, which should mean less travel, if you are aiming for local people.
- ix. Chantel: We don't want to limit ourselves by only looking at local speakers; this is our 10th annual conference.
- x. Mariah: The topic proposal in my mind was to try and bring in local people where we have a healthcare community.
- xi. Kat: Making this local should allow for more local sponsorship.
- xii. Tess: We chose the topic because exec was excited, faculty is also excited about this. Previous year had good feedback about an interdisciplinary conference.
- xiii. Elizabeth: Value of the conference is not the issue here. Conference is inaccessible, it is hard to afford for students especially when it was required. There was a food surplus last year. Students have to go to this conference, it is not a choice whether or not it is relevant. Difficulty for bursaries, this shouldn't be hard.
- xiv. Katie: Students make sacrifices to attend the conference. There is no doubt it is fully worth the \$25, the problem is that sometimes \$25 is hard for people.
- xv. Charlotte: Vivian makes the conference compulsory for the class, not SIM or IWB.
- xvi. Kat: Agreed. We should make Vivian aware that we have discussed funding. Concerned that this is more than a semester's worth of funding for SIMSA if the funding model stays the same. We will be getting at least \$250.00 less next year, we take our funding, pass it along to IWB and then the students pay again. It is a lot for us and it is only one event. This is why we increased society funding, so there would be more opportunities.
- xvii. Tess: What is the IWB line on budget?
- xviii. Kat: Right now it is empty, we wanted to wait and see what you had to say. We still want to support, the issue is not that we don't support IWB; we just want to support the students.
- xix. Zoe: As a student I would much rather lay down \$25.00 for something that supports my fellow students directly than buy a textbook where money goes to the publishers. IWB is valuable and low cost compared to other conferences, etc.

- xx. Chantel: We are trying to keep competitive with what we offer.
- xxi. Kat: Compulsory or not, students are charged for it twice whether or not it is a choice. We are getting less money as a whole so the percentage of our funds that go to IWB if things stay the same we are giving a large percentage of our funding (>2/3) to IWB.
- xxii. Mariah: Ideas from last meeting.
- xxiii. Kat: SIMSA could give IWB a donation and then cover the ticket prices.
- xxiv. Elizabeth: We could look at giving \$650.00 if students got free admission
- xxv. Kat: I would even be comfortable giving more if all students got in free. We really need to look into the meeting room cost lines on the budget. I am comfortable voting to give \$650 if Vivian's class goes for free. We will help look for sponsorship, then we can look at how much is in the budget.
- xxvi. Charlotte: Should we discuss this with Vivian first?
- xxvii. Kat: We can vote on it tentatively, then double check with Vivian later.
- xxviii. Elizabeth: Want to clarify that we are not taking money from IWB to give to other societies. We just want to provide more opportunity for other societies to add valuable events for students.
- xxix. Chantel/Kat: Should we be discussing this at an AGM? This affects all students. We need to have something solid to vote on.
- xxx. Elizabeth: So we end up giving \$950.00?
- xxxi. Charlotte: Is it fair that we have to give proof? If we were applying for funding from somewhere else we wouldn't have to give proof.
- xxxii. Katie: We have extra right now, should we just be saving this?
- xxxiii. Kat: We will have to invest in fundraising next year regardless. We should be passing something along for next year.
- xxxiv. Hannah: Are the issues arising because we have to decide on a budget today?
- xxxv. Elizabeth: Yes. But we have to do this; we will be having an audit coming up.
- xxxvi. Mariah: Went over some of the costs. We can't cut funding to zero.
- xxxvii. Chantel: Industry standard is that we give things out at a conference, such as swag. We provide keynote speakers with meals because this is what we come to expect.
- xxxviii. Katie: Not our place to decide how IWB spends their money.
- xxxix. Kat: We are spending more to support our students, IWB is taking a cut. We are both sacrificing something.

- xl. Chantel: We end up losing \$500.00 in the end for SIMSA giving \$150.00 extra.
 - xli. Elizabeth: I think we should vote on a \$650.00 payment for tickets and \$300.00 donation for funding. (Proposed). All SIM students in Vivian's class will be paid for.
 - 1. Elizabeth – Motion
 - 2. Katie – second
 - 3. 6 for, 2 opposed – motion passed
 - c. Budget
 - i. Kat motion, Elizabeth second, unanimous
- 4. IWB update
 - a. Process of confirming the date – waiting for DSU to confirm Feb 10 is available
 - b. Confirming the top speakers
 - c. Topic announcement should be released shortly
 - i. Availability and retrieval of information
 - ii. Big data and healthcare
 - iii. Health infomatics – efficient systems
 - iv. Digital health records and complications
 - d. Drafted budget for 2015-16
- 5. Orientation update
 - a. Schedule – sent after meeting
 - b. Some rooms still need to be booked
 - c. Library reception is in the Grad Pad
 - d. JoAnn wants to emphasize in tips and tricks – you always have dal email. A lot of students don't have professional other email. Michelle will make a slide on this.
 - e. JoAnn would like list of all conference attendees and presenters for the summer. Kat would like to discuss APLA.
 - f. Friday event to replace boat cruise – Fickle Frog? Brainstorm restaurants we can book. This cannot be a SIMSA event (ALCOHOL).
 - g. We need to pick a date to look at the common room and mailboxes. Doodle poll?
 - h. Orientation bags
 - i. Sexton notepads
 - ii. Pens from Dal Libraries
 - iii. ACA pencils
 - iv. Bookmark going in swag bag
 - v. Association pamphlet is done and ready to go
- 6. Library tours
 - a. Later in week is good
 - b. Kat has been in contact with interns – Rowe will be part of regular, as will Killam – following week will be the other libraries
 - c. GoPro tour of Macrae?
- 7. Nepal library relief fund
 - a. Tabled – Charlotte will send info to Kat for LWB

8. Other business
 - a. None
9. Motion to end
 - a. Motion: Kat
 - b. Second: Hannah
 - c. All in favour: Yes