

SIMSA Executive Meeting – September 29, 2015

1. Roll call
 - a. Regrets – Jen, Jacob late (possibly absent)
 - b. All others present
2. Approval of last meeting's minutes
 - a. AGM – Approved and seconded
3. Welcome to new executive
 - a. SIMSA conduct/attitude reminder
 - i. Went over general ideas, same stuff we went over in May
 - ii. Representatives of school and SIMSA, positive light
 - b. Digital Publications Assistant position
 - i. Michelle: concerned that Jen may not be able to come to meetings – they can work on things themselves, but that isn't overly conducive to knowledge transfer for next year
4. AGM debrief
 - a. Satisfied?
 - i. More communication may be required
 - ii. Hannah: went very smoothly as is, so next year can be even better
 - iii. Elizabeth: can they schedule better next year so we have more than ½ hour for the meeting?
 - iv. Katie: need to make sure that standing committees come up next year at the AGM
 - v. Charlotte: re scheduling, it's hard to have things that are on days we don't already have classes
 - vi. More pizza
 - vii. Possible transition document for AGM in particular
5. IWB update
 - a. Have a full team now, Keri is registration, Nora is logistics, Nick is programming, Colleen is web and communications, Jacob is finance
 - b. Scheduling first meeting
 - c. Vivian, Andrea Kampen, and Christina Chambers are presenting on their project
6. Orientation survey
 - a. Hannah – Jacob and I should meet to go over this, I have the one from last year, anyone who has suggestions should get them to me
7. Financial update
 - a. Did the audit and it will go in today
 - b. Spent less on
 - c. Cheques went to associations
8. Office hours
 - a. Mariah – office hours all over the place, should probably have blocks of time
 - b. Katie – personally no one has stopped in for me, kind of a waste although it is a great idea
 - c. Kat – if we look at it again people who already have their time scheduled and this can be given priority
 - d. Mariah – can look at shorter chunks of time
 - e. Katie – we'll look at creating a new schedule
9. Future scheduling
 - a. Tuesdays – proposed since the summer, 11 out of 12 people can already make it
 - b. Look at prescheduled monthly meetings
10. Social events (VP Non-Academic)

- a. Fall potluck
 - i. Was fun last year, everyone liked it and we should do it again
 - ii. Friday the 9th – CAPAL Workshop
 - iii. Tuesday the 13th – post thanksgiving potluck
- b. Holiday party
 - i. 11th has to be the day for the most part
 - ii. Last day of classes is Tuesday
 - iii. Put out a poll for Wednesday or Friday
 - iv. University Club was nice and free
- c. Fundraising brainstorm (wine/beer lotto, bowling, trivia night, etc.)
 - i. Idea of bowling thrown around – second semester
 - ii. 50/50 – have to go through Atlantic Lotto
 - iii. Bake sales? By donation
 - iv. Sweaters – MPA has nice ones, maybe even shirts instead
 - v. Book bags from last year we still have, we still have some buttons
- 11. Other business
 - a. Associations Rep – what do you do?
 - i. Colloquium last year
 - ii. Keep associations in touch with SIMSA
- 12. Motion to end
 - a. Chantel motion to end
 - b. Andrew seconded