

1. Roll Call
 - a. Elizabeth late
2. Approval of last meeting's minutes
 - a. Kat/Mariah
3. IWB update
 - a. Didn't have speakers last time
 - b. Have 5 speakers now – two breakout sessions full, one with two people
 - c. Decided to do panel (info retrieval and access)
 - d. Just sent invite to Kevin Reid (NY Medical Instruction) – worked for national library of medicine
4. End of semester party
 - a. Need sober reps – last year three at end of semester (Andrew, Keri, Hannah if needed)
 - b. Party is from 8:00 – 12:00
 - c. Committees
 - i. Hannah can assign – best if we all show up early
 - d. Food – have to cater through them – for \$208.00 we can two baskets of chips, hummus, veggies, etc.
 - i. Maybe not provide food? Have people buy their own
 - ii. Reduce ticket prices?
 - iii. Motion for no food, Katie – Chantel second
 - iv. Rename as social instead of party
 - e. Need better AV equipment
 - i. Charlotte can look into something
 - ii. Karaoke again
 - f. 20\$ for invites
 - g. Bags and buttons at the door are pure profit
 - h. Michelle will do a playlist
5. Movie night: ACA
 - a. Want to do an archive themed movie night – January potentially
 - b. National Treasure?

- c. SIMSA funding – they want to use their \$50.00 for that
 - d. Seems like it would be fine
 - e. Get SIMSA to help promote
- 6. Financial update
 - a. Charlotte – brown bag lunch reimbursement
 - b. Kat – thank you cards reimburse
 - c. Hannah will need money now for Christmas party
- 7. Office hours
 - a. Repurpose as possible booking time for group meetings?
 - b. Promote SIMSA as a resource that can be contacted
- 8. Other business
 - a. Next meeting in January
 - b. Faculty council – Thursday November 26th
 - c. Mariah/Kat – meeting with Sandra -- Wednesday November 25th
- 9. Motion to end