

SIMSA Meeting Minutes: May 27th 2016

1. Roll Call
 - a. In Attendance: Katie, Alice, Keri, Zara, Domenic, Alison, Jacob
 - b. Absent: N/A

2. Approval of last meeting minutes
 - . Yes

3. Financial update
 - . Received check from SIM \$100 for Convocation Brunch.

4. IWB Update - vote was Thursday
 - . Theme: Digital Governance
 - a. Gave IWB table at APLA to SIM, therefore SIM will hand out some IWB information at the APLA conference.

5. Records Management committee
 - . Domenic, Katie, Jacob
 - a. Will review and implement the records management policy from 2014
 - b. Domenic will arrange a separate meeting for the subcommittee to meet and work through the policies.

6. Sandra Toze will be visiting the next meeting
 - . Thursday 6 p.m. in the Common Room.

7. Convocation Brunch is next week! (June 3rd)
 - . Lanyard name tags are in the common room.

8. Orientation Update
 - . stuff
9. Email Buddies Update
 - .

10. Zara will be gone June 29th-Sept 6th
 - . Will have to skype in to meetings.

11. Zara is working with Sandra to institute a Knowledge Management Chapter at SIM

12. Alice reached out to association heads to collect contact information for follow-up in August.

13. Revisit Thursday Meeting
 - . Thursday 6 p.m. biweekly

14. Motion to End (Jacob)
 - . Seconded (Domenic)