

SIMSA Meeting: Thursday, March 15th @ 3:00pm – Killiam Library, Grad Pad

Agenda

Present: Mark Black, Aleida Blandford, Danielle Appleby, Mingyue Chen, Maggie Neilson, Karen Vermeyley, Samantha Fritz, Andrea Kampen, Rebecca Thompson

Absent: Laura Corscadden and Nicole Bloudoff

Call to order - 3:13pm

Approval of agenda - Mark motions to approve, Danielle seconds. All in favour.

Approval of last meeting's minutes - Mark motions to approve, Danielle seconds. All in favour.

1. Funding update

Maggie: WE HAVE FUNDING!

Mingyue: Last semester we had \$213 in our account, fundraising brought in about \$600 - we had \$813 before funding. Just received funding, \$15 for summer, \$755 for the Fall semester. \$1592 in the account now. We gave DJIM their money. We gave ACA and SLA their money. Submitting winter audit next week and hopefully we will get another 700 or 800. It was about 100 less than we expected by that is reasonable.

Karen: Now that this is settled do we want to write a formal complaint about the way it was dealt with?

Maggie: We agreed last meeting that we would we just need to find the right channel.

Andrea: As long as the undercurrent is still that we are grateful we did receive funding and that they solved the issue.

Mingyue: I still do not know about who is in control of the list or the codes, which is why things had got confused in the first place. They never explained in my training who was responsible for what.

Maggie: The most distressing part was that they wouldn't acknowledge we were a type 1 society, they should have known that.

2. Management Career Services update

Karen: 3 weeks of classes left during which we are all quite busy. Main question: do we still want to do the focus groups and survey about MCS this year or leave it to the new exec to prepare?

Danielle: More time prepare would be best because we don't want it to be rushed and not thought out well.

Mark: If we don't do anything before the end of the year nothing will change until the end of next year (due changes being made for next year before orientation). If we could get something to them by the end of May that would be good because Robert meets with Joann around then.

Maggie: I'm still willing to carry on with this project if you want me to work on it. It's cramped but I don't want to drop this because it is important.

Aleida: For the survey I have access to Opinio if we want to do the survey on there and send it to the listserv I don't mind doing that.

Karen: I think we still can do it. I'm committed, it might be a longer process. It might take this executive and the next executive working together to get this done.

Rebecca: Student's are busy this time of year. Do you think we are going to get a good number of responses if we send it out now?

Aleida: We can send it out after schools done.

Danielle: We have to make sure that the next year's exec. can pick it up and act on it.

Karen: We had talked about survey and focus groups. Do we just want to hold out on focus groups and just do survey?

collective agreement

Maggie: Not doing the focus group could be fine, but we will have to structure the survey well so we can get suggestions. Rich questions, both feedback and suggestions, be very detailed. Open ended questions.

Sam: Maybe we could keep the focus groups open to graduating students so it reflects our experience. Incoming students won't have the exposure yet.

Maggie: I'll meet with Karen and come up with some questions. Would anyone like to help?

Andrea: I can email you some.

Connie: Could we send it through Facebook, among the executive?

Karen: Once we have the questions planned out we'll meet with Robert and JoAnn and tell them what's happening.

3. Website update/launch date

Aleida: Tuesday, March 18th is the launch of the website, after Database Management. 4:05pm. We will be announcing the logo winner at that time and selling the bags! Andrea suggested we ask if we could borrow some iPads from the Social Media Lab so people can poke around, and there will be snacks.

Karen: Are we going to do an official launch, since it's already live? Or are we just inviting people to explore it?

Andrea: We're going to have it really informal, people can just come and buy bags and check out the website.

Aleida: Get feedback from people on the website at the launch.

Danielle: We could have a comment book in case people don't want to give feedback directly to us.

Sam: Is this going to be in the common room? Are we going to project it?

Aleida: Mark will bring his projector.

4. Results of poll about new SIMSA logo

Andrea: The results are in. It's the circle.

shows the exec the logo

Karen: A couple people said they wanted to design one, did that happen?

Aleida: I gave the person a week to send in the design and they never did.

Sam: Will the logo be on the website?

Aleida: Yep, when should I put it up?

Andrea: Not before the launch.

5. Update from the Fundraising Committee about bags & creative book

Andrea: *shows us the bag* They will be \$10 each. There's been a lot of interest so we'll make the money back quickly.

Maggie: If you used your own funds we have our funding so Mingyue can reimburse you.

Danielle: *shows mock up of book* Still hoping to go to the print shop and get their advice on how to format/print.

Maggie: A couple things still need to be adjusted like margins and pictures. Karen picked the title SIMagination. It will be sold at the AGM. We're getting it coiled with a cardstock cover and back. Coiling it ourselves, costs \$5 a book and we will sell for \$10. We haven't decided on an amount to buy yet.

Aleida: Wondering if we could sell the bag and the book together? Maybe for \$20 or at a special price as an incentive to buy both.

Connie: We could have a sign-up sheet for who wants to buy and then have an idea of how many to purchase.

Karen: We want to have some at the AGM for people to buy. And for those who are graduating they might be leaving.

Sam: Do we know how many cookbooks were printed last year? We could get a rough number from that. Find out how many people we have in both years. (73?) 40-50 books.

Karen: I trust the fundraising committee to come up with a number.

Sam: Regardless of the amount of copies we print, there should be the option to do a reprint. That wasn't the case with the cookbook and they ran out.

Connie: Last year they sold \$260 worth of cookbooks. So they sold about 52 books.

Maggie: Let's print 50.

6. Update from the Party Planning Committee

Mark: The venue will be Kings Wardroom. They made an exception for us (usually no parties or noise). Andrea is taking care of decorations.

Andrea: *Shows an example of decorations*

Mark: Sam's in charge of food, Maggie's a floater. I have a list of volunteers. Sobriety volunteers are ready to go. Everything's going according to plan. I'll have tickets by Monday. I'm up for any suggestions.

7. Go over the AGM agenda

Karen: Rough idea of what we're expecting at the AGM. Are we ordering pizza? Who's going to speak? Standing committees can talk if they want.

AGM Agenda:

Karen and Maggie Intro
Approval of last meeting's minutes
Approval of agenda
Financial Update
Standing Committees
Fundraising Committee
Constitution Committee
Nominee Speeches
Vote
Adjourn
Pizza

8. Election and nominations – what still needs to be done by the AGM?

Rebecca: The nominees have been contacted, and I am waiting for a response on whether they accept or decline the nomination. I will send an email over SIMSA-L on Tuesday with the list of nominees.

Karen: Do we have nominees for each position?

Rebecca: Yes.

9. Honorarium for Vice-Chair Non-Academic

Mark: I would like to decline the honorarium.

Karen: That's against our constitution, we have to vote.

Mark: I will be returning the money to SIM.

Karen: It's not in the budget right now. We should make a note for next year's executive to put it in the budget next year.

Mark: It's not really discussed in the constitution either.

Mark leaves - conflict of interest

Sam motions to amend the budget to pay Mark's honorarium of \$150, Aleida seconds.
All in favour.

10. Other business

Common Room

Mark: Sam discovered that the fridge door was not locking (no seal). Sam emailed JoAnn.

Sam: JoAnn forwarded my email to Dr. Spiteri who replied to me. SIM is not responsible for the fridge.

Mark: Contacted Facilities Management about the window. It has been broken since early December. Asked them about how to get rid of the fridge, haven't heard back about the fridge or window.

Karen: If it comes down to us buying a new fridge we should have a fridge specific fundraiser and let people know that that's what their money is going towards.

Mark: So many people leave at the end of the year, someone might have one that they are willing to give up to us.

Grad Luncheon

Andrea: May 26th, planning the lunch, in touch with Joann.

Student Leader's Meeting

Karen: Student leaders meeting, MaryAnn provided info about Dal email addresses, they are good for life if you keep them active. Gold Series are open to alumni. President of undergrad commerce discussed a joint Facebook group among all co-chairs of the societies to help with promoting events etc. Ethics in Action, nominations or having students be involved promoting speakers. Each society have someone as a contact person for Ethics in Action next year. New executive: MaryAnn would like to stop by for introductions (maybe at the joint meeting).

Constitution suggestion

Karen: Curriculum committee, thought we should include another point that SIMSA Exec. member can sit on those committees.

Budget:

Connie: Budget of \$100 for brown bag lunches but Nicole hasn't asked for the money.

Sam: IWB invoice has been paid.

Andrea motions to adjourn, Aleida seconds. All in favour.

Adjourned at 4:29