

<https://smu-ca.libapps.com/libguides/assets.php#Meeting minutes: May 12, 2016>

1. Roll Call: Adrienne Colbourne, Rebekah Prette, Alicia Whidden, Diana Castillo, Lindsay Warner, Kim Mortimer

2. Approval of agenda: Yes, the agenda is approved

3. Orientation Events:

Joann and Lindsay met twice: Pretty concrete schedule for orientation.

Bulk of events in first two weeks

Smattering of others in last two weeks

SIM Welcome, Associations display, etc.

These are outside class time so we will go to them (us specifically)

Lindsay will need backup

Schedule won't be firm until August likely

Rebekah - Talk about online courses

Kim and Lindsay - Presenting or co-presenting tips and tricks online environment

Potentially Adrienne - Associations display for SIMSA

Different format this year

Blending in with a massive event

Rita won a scholarship with stipulation that she is the international rep. She will be coming to some of our meetings

Most members will be here for labor day weekend – Plan something for the 3<sup>rd</sup> or the 4<sup>th</sup>

Email buddies – how is it going? Fairly decent

Convocation Brunch on Tuesday – If able to volunteer do so! Rebekah and Diana possibly

Need decorations – cheque when bought

4. IWB Update:

Decided on topic

Mass Media

Date is February 13<sup>th</sup>

Deciding what class to tie it into for the first years

Working on finding speakers, breakout sessions, etc.

Trying to stay local as well

Bringing in libraries as well

Working on snow day contingencies

Rebekah will find the letter to book room for IWB

Still need a registration person

SIMSA owes IWB for this year

Potentially creating scholarships for students who cannot go due to price concerns

5. Financial update:

We have cheques! Yay!!!!

Two signatories on cheques

6. APLA Website Forum:

APLA wants to get more involved

Mentorship program separate from APLA

Setting up a website forum with people of APLA  
Could ask questions on a forum, etc.  
Good for 2<sup>nd</sup> years with job questions  
No assignments but general networking and questions, etc.  
Invited to associations display and IWB

## 7. Other Business:

### Websites

Needs to be updated  
Create Biographies for website and photos and send to Kim in next two weeks – JPG if possible  
Third person  
Update associations  
Updating as Kim can  
If you want facebook or twitter posts, then let Kim know  
Passwords need to be changed

### Photo gallery

Photographer issues  
Didn't have to pay for the group photos  
Trash photo idea if possible?

### Position of vice academic

Getting rid of brown bag lunches  
Abysmal attendance  
JoAnn wants it different  
Two logistical problems: having an event at lunch time without providing lunch is not smart, not a good time for most people  
Not same schedule but worse because the 3 core classes are night classes  
Part of brown bag is networking  
Perhaps do a coffee hour before evening classes?  
Combine with SIMConnect a bit more?  
With number of international students, the impression is that they have specific interests in technology, big data, etc. Potential topics  
First few with the above topics and then slowly introduce library topics.  
Perhaps Julie Marcoux or someone she knows in the community to be one of the first speakers  
Have professors push it in class, perhaps for extra credit?

### Fall and Spring Meetings

Every month at the same time, same place, etc.  
Encourage student participation and come to meetings  
JoAnn wants AGM in third week of September  
Wait till after elections  
Perhaps evening meeting

### Plan more informal events through pub club group

Jen Hill  
Let her know it's something to do  
Books and Booze club as well

### Meet with Dean- Yes

Monthly meetings with someone from society

Chair meeting and one other random member

Do an official good bye for Ryan?

But there wasn't something for Lori

So maybe not

Send a card to Lori and Ryan but for Lori it's too late.

Do a thank you/good bye card

Keep in touch more than once a month about what we're doing

Perhaps over Slack SIMSA channel

Or Facebook?

More Slack than Facebook

Just executive through private channels

Ratification

In progress

Motion to end meeting