

Meeting minutes: July 12, 2017

1. Roll Call: Rebekah, Alicia, Adrienne, Lindsay, Diana, Rita, Kim

2. Approval of agenda: Yes

3. Lindsay's updates:

- Rebekah and I have contacted:
  - senior admin (for campus maps)
  - DalCard (for info)
  - HPL (for HPL swag)
    - Willing to give but not printed
  - Robert (for career services workshop schedule)
    - Not printed
  - Dal Allies (for pamphlets),
  - bookstore (for bags and swag)
    - Can't give both so only bags.
  - international center (for info)
  - CKDU (for stickers)
  - the writing center (for bookmarks)
  - Killam (for Dal Libraries stuff)
  - counselling and health services (for info)
  - The Coast (for Best of Halifax and Back to School guides).
  - I have heard back from all of my contacts and will be picking stuff up for the bags this week. Rebekah has had DalAllies drop stuff off at the Rowe to Kim.
  - Based on our conversations, I am assuming that Rebekah has heard from most of her contacts as well.
  - I still have to get in touch with campus security and HRM Transit.
  - Christine will be gathering stuff from IWB for us.
  - That leaves DJIM, LWB, and any other committees.
  - Campus Maps not guaranteed
  - Graduate student society electronic information not printed.
  - Our orientation bags are looking good!
- The list of incoming students has not changed. I haven't heard from anyone about email buddies but things seem to be going normally.
- Kim, this week I will send you the Tips and Tricks slide presentation from last year/with my revisions (I removed some outdated stuff in the spring when Jacob and I had other plans for this).
  - Handout was sent to Kim
- **\*\*If Adrienne is at the meeting\*\*** Adrienne, since you are in charge of the Associations Display, you should probably meet with JoAnn sometime soon or check any transition documents to begin contacting the groups that we hope to have at the event. I know it will be in the Dean's

suite like last year but with a different layout. It's important that we make sure we are able to have a similar number of associations represented and that we begin to contact them soon.

- The DJIM page is the only association page on the SIMSA website that hasn't been updated.
- Social event before official orientation start is the Point Pleasant Park with a rain plan of board games
- Schedule is concrete for orientation and nothing has changed.
- JoAnn currently has schedule in blocks of time on the computer.
  - Can leave as is
  - Or make it more user friendly
  - Potentially google calender or outlook calender?
    - Kim looking into it
  - Include schedule in orientation bags
- Numbers are down from incoming class but only a few. Still over 40.

#### 4. Diana's Updates:

Kim sent email to Dean to set up meeting – hopefully hear back soon

Curriculum committee adjourned for the summer.

#### 5. Rebekah's updates:

SIMSA meetings in Fall and for AGM

Second year and first year required course on Tuesday night

Tuesday at 4 or 4:30 for meetings? So hopefully we'll have more people out.

4 – September to December

Could change due to working part time

No update from Marc about website forum

Still going to executive for approval

Mentorship program between first and second years?

Big Sim, Little Sim – still interested in pursuing or developing an idea for?

Supplement to SIMConnect

Not mandatory. See who as little sims are interested in doing?

Block off end of August

Lindsay Two Weeks

Alicia One Week

Rebekah One Week

Crunch time – need to meet with JoAnn

Met with the Dean

He's super into dropping the library from the program name

Maybe talk to Vivian

Perhaps add weight and more students talking to her and adding to the legitimacy of the concern

Bring in Alum's about the concerns

CBC loves human interest stories

Gather steam-Maybe?

Meeting time?

IWB meeting in two weeks

Wait three weeks for next meeting?

DSU access

Room bookings in the SUB

Storage lockers – not really necessary

Get a campus copy account – printing services can be charged directly to us.

#### 6. Alicia's Updates:

No need to participate in society fair

#### 7. Adrienne's Updates:

Associations display. Ago for two rooms, but not the third room that is connected.

JoAnn checking, get back by end of next week.

Take a look at associations display list from last year – transition document

New people/associations - less library focused

JoAnn suggested no lightning talk at the Associations display

However easier to know beforehand.

Two mins tops for lightning talk

Brownbag lunches, maybe only one

Around IWB, maybe bring in one of the speakers (local) as a guest for BBL

Waiting on invitations for that until rooms confirmed.

#### 8. Kim's Updates:

- Missing Adrienne's profile for the officers page and my photo.
- Rita, did you ever decide on whether you wanted an official profile?

- Rita's answer: Oh yes I was meant to get one done from the format before this meeting. I will get it done this week please.
- SIMSA Cheque given to IWB
- Next website project involves updating jobs, scholarships, and internship opportunities.
  - Last update was 2015
- Please let me know if you spot any problems with the website.

9. Rita's updates:

- I am still gathering data for the various communities but I still need to know what communities are coming on board in the fall term, so that I can get the exact contact details.
  - Lindsay will send what she knows when JoAnn sends most recent list next week

10. Scarlett's updates:

- Not present

Motion to end meeting