

Meeting minutes: August 2, 2017

1. Roll Call: Adrienne, Rebekah, Alicia, Lindsay, Diana, Rita, Kim

2. Approval of agenda: Yes

3. Lindsay's updates:

- Met with JoAnn August 1
 - Some fluctuation with class but still over 45 but below 50.
 - Actual schedule for orientation going well.
 - Send email with course schedule to Lindsay.
 - Tips and Tricks – 2nd Monday of September- September 11th from 1:30 to 2:30
 - Not totally confirmed
 - The other two events are:
 - Tuesday September 5 – Pitstop SIM Welcome and Luncheon 9:30 – 1:30
 - Thursday, September 7th from 11:30 to 1:30 - Association Display
 - There are two new events:
 - Preparing for Careers
 - Information Ethics
 - Discussed AGM
 - Best date is September 19th 4:00-5:30
 - If we have food they will come.
- Pre-Orientation event will be at Point Pleasant Park, just hanging out with snacks.
 - The 3rd is better for Lindsay
 - Ask for food allergies or preferences – Not necessarily necessary for snack food
 - Snack suggestions:
 - Chips
 - Pretzels
 - Etc.
- Swag Bags
 - We have bags for the bags
 - Still haven't heard anything from the international centre, stop in during vacation
 - Robert's list still coming
 - HPL coming
 - Stop by some place on campus for the maps.
 - Figure out a date to stuff bags
 - Give out on the 5th, any time before then.
- Still have to do mailboxes – update names and name tags
 - Including pronouns?
 - Could
 - Send out google forms for name preferences, pronoun preferences, etc?
 - Concern about that they don't answer?
- Deadline for presentations being completed: August 16, 2017

4. Diana's Updates:

- IWB Cheque has been given to Crystal – should be deposited or on the way to be being deposited
- Met with Dean – went well, secure funding from the faculty, committed to \$2000
- Kim and Diana working on snow day contingency plans
- Draw on local media and journalism professionals, as well as library professionals, and video game professionals.
- Jenny taking over as outgoing registration chair
- Met with Sandra over name change of program
 - She really wants to do.
 - Survey going out to Alums as part of their strategic plan
 - Taken aback to hear about the majority of people in our class removing the library
 - Not currently sending out a survey to current students about the name change.
 - The process it would go through is:
 - Goes to school council which goes to faculty council which goes to faculty of graduate studies which goes to Senate which goes to one more committee.
 - Introducing idea of streams
 - Voiced idea of making difficult to explore with the streams
 - Ongoing discussion about number of core classes but it's been the same since she's started

5. Rebekah's updates:

- Met with Sandra – Want to potentially do more casual meetups, such as potlucks, or casual coffee meetups with faculty and students.
 - Coffee meetups might work in SIM common room but still crowded?
 - Potluck once a semester in the Common Room?
 - Book one of the classrooms? Easier in the evenings?
 - Faculty being invited but we organize
 - Useful to have a signup for potlucks
 - Friendsgiving for the Fall term?
- Brown Bag Lunches
 - One idea is Linda Bedwell to talk about Library Assessment
 - Potentially bring her in?
 - Once a semester
 - Topic is open source publishing and predatory publishing
 - Perhaps during Open Access week
 - October 23-29
- Set up a collaborate link to bring in feed of the meeting?
 - Not a camera in the meeting room but could check out a webcam from AV.
 - Perhaps in Killam

6. Alicia's Updates:

- No updates

7. Adrienne's Updates:

- Latest contacts for all the societies have been received.
- Have mock up email that Zara wrote up last year
- Still have 90 second lightning talks

8. Kim's Updates:

- Need to upload Rita's profile
- Create a new page on the website for the International students, Rita's profile will be there.
- DJIM hasn't been updated
- Contact Victoria for LWB
- Need to send Tips and Tricks to Lindsay
- Update website with jobs, volunteer, etc.

9. Rita's updates:

- Working on the international information for students.

10. Scarlett's updates:

- Not Present

Motion to end meeting