

**SIMSA Meeting Minutes**  
**Monday, January 14<sup>th</sup>, 2019**  
**SIM Common Room, Rowe Building**

- Roll Call: 6pm
  - Everyone here but Colleen
  - Jen is no longer a student, therefore she will not be attending meetings
- Approval of Agenda: Yes
- Financial Updates
  - Feeling better about the audit this term
  - Hasn't received anything back from DAGS about funding
    - Brian will continue to ask them
    - May need to go to someone above them to complain about this issue if we continue to have no response
      - This funding is important to us
      - Courtney had to go to the top person last time we had issues
  - Questions about finances
    - Funding request from IWB
      - How much do we usually give?
      - Go through documents for ideas on how much
        - Brian will check files
      - Cassandra says they will take whatever we can give
        - In the past, they sometimes gave \$1000
        - 2017; SIMSA gave \$500
        - Very fuzzy on the details on this
      - Event on February 12th
    - The Christmas party
      - Made \$200 in profit
- Non-Academic Updates
  - Christmas party
    - Went really great
    - Happy with venue, date and there was lots of food!
    - Faculty came as well!
    - Next year, should plan earlier
    - Might be good to send a thank you card to Coburg
- Academic Updates
  - Jen is doing a talk on reading courses
  - SIM public lecture for tomorrow postponed
  - Going to follow up with Ellie about doing another sign language session
- IWB Updates
  - Laura is superstar when it comes to booking speakers
    - Keynote booked
      - A deaf philosopher
    - Health librarians, access in prisons, landscape and architecture, Indigenous rights
    - Schedule is pretty much done
  - Rest of the committee is doing really great
  - More stuff will be coming out soon

- Paper contest to be announced soon
  - Poster contest too
    - Likely have a faculty and student judge
    - Some criteria for judging from 2015
    - Laura wonders if we could use the MWB template
- Really bad records management in IWB
  - Would like to move forward with a records management document
    - What to save and how
- JP has left the program, but she is still holding her position on IWB
- Looking at doing a bake sale at the end of this month
- Looking for silent auction items
- Planning on visiting the conference room soon
  - Get a better idea of the space before the event
- Questions about IWB
  - Brian; let IWB know that SIMSA wants to donate but we are waiting on DAGS
    - Plans to let them know by Friday
  - SIMSA signs their free annual room booking to IWB
    - JP and Cass are signatories for the room
  - Call for volunteers
    - Lots of people interested
    - Figuring stuff out first, then they will for sure take them on
    - Strong contenders from the current first years who could take up positions next year
- Communication Updates
  - Need to check email more often
  - Put up minutes on time as well
    - Start with this week's minutes
  - Get society card
    - Cassandra wants to use our free table for IWB
    - Let her know when the card is obtained
- Digital Publications Updates
  - Website crashed
    - Long list of things they did to try and fix it (Robyn and Lidia)
    - Transition documents gave no information and resources about how to work through this
    - IT won't help us, says its out of their hands
  - Courtney spoke with Colleen and they want everyone to sit down and figure out a game plan
    - Maybe speak with Jenny?
    - Mike Smit?
    - Gino, head of IT?
    - Everyone knows someone who is good with computers, possible to get some help that way
- International Student Rep
  - Wanted to do a coffee day (March)
    - Laura brought Columbian coffee back from her trip
    - Brew it and talk about Columbia
      - Checked out Columbian library

- Connecting with another librarian
- Special Projects Updates
  - Sell hoodies this term
    - Talk to Ali about it later
    - Get that done by the end of January
  - 50th anniversary item
    - Talked to Bella's dad who is a graphic designer
      - Trying to figure out a symbol
    - Item?
      - Mug, water bottle
      - Ali will post possible items on Facebook group
  - Should offer hoodies and the item to alumni
  - Valentine's Day Candy Gram
    - Nicole would like to extend it to other faculties
    - Other faculties they can take and put in mailboxes
    - SIM students can have it delivered
  - School Council
    - Networking event at Province house
      - Getting funding for that as well
    - Dal stages of the name change is at the higher education council
      - Retro-activity
        - Allow alumni to change the title of their degree
        - Might implement in September
    - Rehiring that tenure position
      - Short list coming to campus soon
    - Looked at accreditation results so far
    - Vivian Howard's term as Dean has been extended
    - Hitting enrollment goals for next year
    - Looking at things to add to the program
      - Adding GIS stuff
      - Continuing education
      - Scholarships
      - Diversity and inclusion
        - Sandra wants to create a written thing related to Truth and Reconciliation
        - More undergraduate outreach
- Co-Chair Updates
  - Next meeting is February 15th, 6pm
  - March 22nd will be our AGM
    - Pick the next executives
    - Vote on constitution
  - Ali thanks everyone for our help last term
- Other Business
  - Fun winter activity for SIMSA
    - Skating at the Oval
    - Hang out at Nicole's
- Motion to End Business: 7pm