

SIMSA Executive Meeting
November 21, 2019

Attendees

Cassandra Larose, Co-Chair
Nicole Slipp, Co-Chair
Kira Chalupa, Outgoing Non-Academic Chair
Kathleen Pond, Incoming Non-Academic Chair
Dan Phillips, Outgoing Academic Chair
Alexis Wilkinson, Incoming Academic Chair
Kelsi Godin, Finance Chair
Robyn Nicholson, Outgoing Digital Publications Chair
Ashley MacKinnon, Incoming Digital Publications Chair
Kate Newhook, IWB Co-Chair
Jessica Kelly, IWB Co-Chair

Regrets:

Katherine Lubber, Communications Chair
Grace Hatch, Special Projects Chair
Jill Liu, International Student Liaison

Called to order: 12:05 pm

Approval of Agenda: YES

Approval of Minutes: YES

Updates from Chairs

- Co-Chairs
 - Reported on Senate review meeting
 - Went well, similar concerns and ideas about the Faculty of Management student experience/supports
 - Reported on meeting with Sandra
 - Thanked for help with accreditation
 - Reminder about tree trimming event on December 2
 - Noted many students attended SIM 50 event
 - Date for Research Day will be finalized soon (thesis students present their research)
 - Also noted LAC/SIM Indigenous Knowledge symposium will be held on April 22, 2020 – this will be after the semester ends, but students are still invited to attend
- Non-academic
 - Updates on the holiday party

- Poster and email sent via email and posted on social media
 - Announcement in CMS class completed
 - Kathleen will do announcements in first-year classes; Kira asked Dan and Katherine to announce in other classes
 - Emailed Kelly at Coburg, same food menu as last year, should likely be pretty similar
 - Will look at numbers in terms of food
 - Emailed party place re karaoke machine, can use 20% off coupon
 - Kelsi can pick up and pay for it with our card
 - We need 1 sober attendee per 25 attendees; Kira, Nicole, and Kathleen will take this on
 - Alexis expressed interest in taking the DSU event training and can act as sober person as next party
 - Online training is no longer available – check DSU site for winter training dates
 - A Golden SIM doc has been put in the Non-academic folder
 - Cassandra will put doc from last year’s Golden SIM awards in folder
- Financial
 - Autodeposit for email money transfers have been set up, so no passwords are required
 - Working on the audit, due next month or in January
 - Kelsi to pick up bank book from the bank
 - Should have enough money to cover cost of the holiday party without the ticket sales
- Academic
 - Dan will train Alexis on livestreaming – Dan to contact Alexis
 - Dan and Alexis will work on lunch and learn topics for next term
- Digital Publications
 - Updating website with new members – new members, please reply to Robyn with your profile and an image
- IWB
 - Conference is doing okay financially
 - Kelsi and Jason can talk about SIMSA funding – will then follow up with Kate and Jess
 - MacInnis Room is booked
 - Registration will be opening soon
 - Faculty will get a save the date tomorrow – Sandra has blocked the date; save the date will also be sent to students
 - New merch/swag will be ordered for this year
 - Programmers are doing a great job

Action Items

- Cassandra (Co-Chair) will put doc from last year’s Golden SIM awards in folder

- Kelsi (Financial Chair) to prepare copies of minutes to be signed for inclusion in audit package
- Dan (Non-Academic Chair) to contact Alexis re livestream training
- Alexis (Non-Academic Chair) to take DSU event training when available
- New members to send profile and image for website to Robyn (Digital Publications Chair)

Adjourned: 12:51 pm