

SIMSA Executive Meeting
Meeting Minutes Friday March 5, 2021

Meeting Facilitator: Katie Kehoe

Meeting Minutes Taker: Alexis Wilkinson

SIMSA Members in Attendance:

Katie (Communications Chair)

Alexis (Return Academic Chair)

Jakob (Incoming Academic Chair)

Ashley (Return Digital Publication Chair)

Lisa (Incoming Digital Publication Chair)

Kathleen (Non-Academic Chair)

Ratna (Executive Chair)

SIMSA Members in Absence:

Sam (Incoming Non-Academic Chair)

Official Start Time: **3:05**

Katie Opens the Floor

Begin with Academic Chair Updates

Jakob – Lunch and Learn Plans **3:07**

1) Communications with Kevin from Dacture

- a. Requested slide deck, bio, and logo to be sent ASAP for poster creation & event advertising to SIM students and faculty

- b. Performing a dry run a week before March 25th for practice
 - c. Members present for virtual dry-run will include Kevin, Jakob, Alexis, Ashley, and Lisa
- 2) Communications with Andrea from Markham Public library on De-escalation practices
- a. Confirmation date: April 9th, 2021 (last day of term) – we believe this will allow more participants to attend without having schedule/time conflicts
 - b. Dry run will be conducted the first week in April (likely April 7th)—informal invitations for the dry run will be organized by Jakob
 - c. Andrea is willing to submit bio information soon (likely by March 15th) for a poster to be created to advertise the event

Kathleen – Student Social & Year-end Party

3:20

- 1) Shared communications with Eka and Kim Humes for party planning
- 2) Virtual gift cards may be graduation presents for SIM students
 - a. Discussions will commence on what GC students would appreciate most
 - b. A poll will be sent to return and incoming cohort) for what Gift Cards would be most in demand by students to celebrate during the year-end party
 - c. According to Financial Chair communications, \$1600 is the amount we have to work with within SIMSA’s budget
 - d. Not having parties in person saved major money \$\$\$ (there is room to spend)

Ratna – SIMAA & Talks with Vivian

3:26

- 1) In-person year end party may be possible

- a. Re: small gatherings on campus
- 2) SIM Connect soon to be temporarily replaced by SIMAA
- 3) Discussions whether collaboration may be possible by the summer between SIMAA & SIM Connect

Note: Jakob performed a survey to identify program interest across cohorts

Alexis & Ashley – Follow up from on SIM Connect

3:35

- 1) Combined efforts from SIMAA and SIM Connect may contribute to future mentorship and career services for the incoming and outgoing cohorts
- 2) Identified areas for concern were the similarities with both associations in service offering, which could be mitigated by transparency, collaboration, shared resources & student supports
- 3) Major factor identified that prevented a second round of SIM Connect in the Winter 2021 (so far) was lack of time to devote to securing partnerships in a field students are interested in
- 4) Difficulties with gaining access to archived mentor contact details from SIM were also a barrier for streamlined association services & information access
- 5) A final barrier identified was a lack of career mentors outside public / academic librarianship – we need diversified contacts outside librarianship, encompassing data and information management sectors in law, government, non-profits, and consulting etc.

Annalise – SIMSA Finances

3:49

- 1) Bottom line will be around \$2500 once all funds are accounted for / deposits received (IWB has funds that will impact the bottom line once received)
- 2) Graduation party amount per student will be \$10-\$20 dollars (factored by SIMSA)

- 3) Final value will be sent to students in check, gift card, or e-transfer format
 - a. This will be a money sum, with no strings attached
 - b. A poll will be created to identify whether students want Starbucks, VISA GC or Chapters
 - c. Head count of 80 people in the program for the party

Note: We officially have E-transfers thanks to Ratna's perseverance at the bank! 😊

Katie – Final Agenda Items

3:55

- 1) Coming up: All members meeting Wednesday March 10th, 3:30-4:30 AST
- 2) Nominations for SIMSA are needed (nominate others in the program, or self-nominate)
The choice is yours!

Note: List a specific position with e-mail nominations (streamline the process)

Concluding remarks from Katie & All members

4:01

Meeting officially adjourned

4:02