

Minutes- SIMSA Exec Meeting

Sunday, 23rd of January 2022 @ 13.00-14.00 AST

Welcome to the incoming chairs!

Updates from Chairs

1. Annalise- Co-chairs, Executive
 - ☒ Administrative updates
 - i. Ashley has taken a step back from SIMSA
 - ☒ Check in re: going back in-person
 - i. Everyone seems to be excited, a little nervous
 - ii. Question on whether common room will be open
 1. If we could do a little welcome back event
 - ☒ Initiatives to help SIM students through another COVID semester?
2. McKenzie– Communications Chair
 - ☒ Election Schedule
 - i. Election will be called mid to late February
 - ☒ All Students Meeting Scheduling
 - i. After Friday class? McKenzie will check time, and send a teams out
 - ii. Feb 4th Tentative date 4:30pm
3. Jakob & Madeleine– Academic Chairs
4. Sam & Janine – Non-Academic Chairs
 - ☒ Skating at the oval?
 - ☒ Will start coming up with ideas in case cases go down
5. Lisa & Geoff – Digital Publications Chairs
6. Meaghan – Financial Chair
 - i. All holiday business is settled
 1. Paid Grawood invoice to the DSU
 2. Bought and distributed gift card prizes to our trivia winners
 3. Donated \$200 to Feed Nova Scotia in December (we raised \$94.45, matched and topped up to \$200)
 - ii. Banking
 1. Finding time to get the new signing authorities on the bank account would be great
 2. We have \$97 in cash now, it could be deposited at that point
 - iii. Audit
 1. Organized the budget to include our actual spending for September to December
 2. Made rough outline of what will go into AirTable (just to wrap my head around it)

3. Annalise and I can sign off on e-transfer forms, but we will need a third person who can sign off on e-transfers I've sent myself (likely the same person as our third banking signing authority)
 - a. Looking for volunteer in the incoming chairs
 - i. Maddie volunteered
 4. I have a few questions about how AirTable works, I will reach out to Annalise for help
 - iv. IWB
 1. I am assuming we will not be contributing funds to IWB this year since they are not holding a conference? Feel free to discuss (not relevant to the audit because it is a winter semester concern)
7. Poppy & Maddie - Special Projects & EDIA Chair
 - ☐ Dal outdoor committee is giving away grants for dal societies - \$500
 - i. Sugar Farm
 1. Easy hike and restaurant
 - ☐ Valentines day
 - i. Candy grams?
 - ii. Poster board?
 - iii. Mailboxes!
 1. McKenzie will do names from listserv
 2. Janine and Maddie volunteered to help

All Students Meeting

Input on socials – comfort levels

Elections

SIM Merch interest- What items would they want