

SIMSA Executive Meeting

Sunday, 20 February 2022

Meeting Minute Taker: McKenzie Young

Meeting Location: SIMSA Teams

Attendees

Annalise, Executive Chair

Jakob & Madeline, Academic Chair

McKenzie, Communications Chair

Janine, Non-Academic Chair

Lisa & Geoff, Digital Publications Chair

Poppy & Maddie, Special Projects and EDIA Chair

Absentees

Sam, Non-Academic Chair

Meaghan, Finance Chair

Called to order: [13.03]

Updates from Chairs

1. Annalise- Co-chairs, Executive 1:03
 - ☐ Meeting with Sandra
 - i. Questions about career advising
 1. Making Cabot more visible
 - a. Bio sent out
 - ☐ Meeting with other Student associations
 - i. Annual Meeting for the group- name in development
 - ii. More networking opportunities to come
 - iii. Meeting again in a few weeks
 - iv. Organizational decisions
 1. Elected positions?
 - v. Sharing of events already happening

- 2. McKenzie– Communications Chair 1:06
 - ☐ Election is happening, no nominations yet
- 3. Jakob & Madeleine– Academic Chairs 1:08
 - ☐ Lunch and Learn- David MacDonald
 - i. Feb 11th
 - ☐ Upcoming – Jenny F
 - i. Data management and cloud architecture
 - ii. March 18th
 - ☐ Madeleine will be setting one up for April, has list of interest
 - ☐ Public Lectures coming up
- 4. Janine – Non-Academic Chairs 1:13
 - ☐ Event update- Walk and Dinner Henry
 - i. 8 people
 - ☐ Future event- Scavenger hunt? Ice skating?
 - ☐ Bowling?
 - i. Events can be planned including food and drink just not on most campus spaces
- 5. Poppy & Maddie - Special Projects & EDIA Chair 1:22
 - ☐ Common Room reno underway
 - i. Excitement from professors to involve materials in their curriculum
 - ii. Questions are continuity and stewardship
 - iii. Low interest in committee so far
 - iv. EDIA shelf in future
 - v. Digital Publication Chairs have procedures for records management for filing cabinet
 - 1. MY will reach out to Kori, current IWB chair to organize items in common room
 - ☐ Formal proposal to be sent to Sandra on purchases
 - i. Feedback responses in Teams
 - ☐ Apparel
 - i. Crew neck or quarter zip is main interest with embroidery
 - ☐ Alum event
 - i. Labeling for the fall with book up schedule this term
 - ☐ SIMFO packet
 - i. Update on orientation packet for September
 - Regular common room event
 - Waffle Wednesday?
 - End of year formal event

Adjourned: [13.40]