

SIMSA Executive Meeting

Sunday, 6 February 2022

Meeting Minute Taker: McKenzie Young

Meeting Location: SIMSA Teams

**Attendees**

Annalise, Executive Chair

Jakob & Madeline, Academic Chair

McKenzie, Communications Chair

Janine, Non-Academic Chair

Geoff, Digital Publication Chair

Poppy & Maddie, Special Projects and EDIA Chair

**Absentees**

Sam, Non-Academic Chair

Meaghan, Finance Chair

Lisa, Digital Publications Chair

**Called to order:** [13.00]

**Updates from Chairs**

1. Annalise- Co-chairs, Executive 1:05
  - ☐ SIMSA COVID Support Network (see sample e-mail below)
    - i. List of volunteers for small tasks for anyone who needs support being affected by COVID
    - ii. Google form created and sent out, template on agenda
  - ☐ Meeting with Sandra next Tuesday
    - i. Check in about SIMSA
    - ii. Most years this is monthly, did not happen in the fall but will be regular going forward

- ☒ School Council reports
    - i. Paragraphs from each of us summarizing our role during the past year
    - ii. No strict deadlines yet, but will eventually be needed
  - ☒ Meeting with other LIS student groups tonight!
    - i. UoA SIMSA equivalent meeting with different associations from around Canada
    - ii. If anyone wants to come, email Annalise
- 2. McKenzie– Communications Chair 1:15
  - ☒ Elections
    - i. Info session for anyone interested, will record for anyone needed
- 3. Jakob & Madeleine– Academic Chairs 1:16
  - ☒ Lunch and Learns
    - i. Karen Smith- Killam Special Collections
      - 1. Well attended- 10 people
    - ii. David MacDonald this Friday
    - iii. Jenny F
      - 1. SIM Alum
      - 2. Hopefully for March
  - Professional in-residence meeting with Cabot (Maddie and Madeleine)
    - Later in February
    - Madeleine sent out a poll and will contact according Alumni
      - Got 20 responses, will leave it open for awhile longer
      - Got 2 responses asking for job search help, will pursue
    - Probably on wonder platform
    - Will Update next SIMSA meeting
  - Some suggestions for future chair
    - Keep summaries and attendance to lunch and learns
    - Keep record of people who have been willing to come talk, so future chairs know who are willing to interact with the program
  - Better integration of Cabot- Our professional in resident
    - Would be great to have more events now that everyone is settled
    - Cabot could join us once a month?
  - SIMConnect- Alexis
    - Connecting students with Alumni
    - Was really successful in summer with second years, less during the school year
    - Pairing interests from Alumni to students
    - This happens post-graduation through an organization, Kim is involved
  - Madeleine
    - There was a student chapter through DAL that connected community members and students.
    - Patti Banister involved
- 4. Janine – Non-Academic Chairs 1:40
  - ☒ Looking into outdoor activities
    - i. Maybe a walk next week
- 5. Geoff – Digital Publications Chairs 1:42

- ☐ Will support with any upcoming projects
- 6. Poppy & Maddie - Special Projects & EDIA Chair 1:45
  - ☐ Common Room Revitalization
    - i. 20<sup>th</sup> cleanup day
      - 1. We have a meeting on the 20<sup>th</sup> so we could all go in assess
        - a. New microwave, toaster
        - b. Get rid of filing cabinets, trolleys
        - c. Seating?
      - 2. Will send out info
    - ii. Meeting with Dr Toze
      - 1. We have \$1000 from SIM
    - iii. Formalizing the collection there
      - 1. We have lots of YA and children's lit, how do we use this to put skills into practice
      - 2. Need to discuss with Dr Howard and Allison Brown for their expectations of the collection
    - iv. Feedback from All Student
      - 1. Chair, fridge
      - 2. Maddie will make forms for an email to be sent out this week
  - ☐ Free Library proposal from Maddie Hare
    - i. Free Library in green space outside of Rowe
    - ii. Application form for students initiatives
    - iii. Fill with weeded books
    - iv. We would need to build
      - 1. Poppy can support building
  - ☐ Update on FoM EDIR meetings – need to find a replacement as Poppy graduates this spring
    - i. Group made up of 6 or 7 meetings cycling off FoM committee
    - ii. Working on proper training, procedures and resources
      - 1. Orientation and email buddies make us unique from other schools so support these
      - 2. Considering Black Nova Scotia History Month
        - a. What are we doing
        - b. Report from faculty to deans on what we can be doing- Poppy will send out
          - i. Scholarship fund for Black Nova Scotian Students
          - ii. Financial support for Black professors doing research
        - c. Revisiting potential fundraising
    - iii. Maddie taking over FoM EDIR meeting participation hopefully
  - ☐ Could SIMSA subsidize merch?
    - i. Maddies previous role, they charged more to faculty but supported students

**Adjourned:** [13.09]