

SIMSA Executive Meeting

Sunday, 20 March 2022

Meeting Minute Taker: Lisa Olson

Meeting Location: SIMSA Teams

Attendees

Annalise, Executive Chair

Selena, Incoming Executive Chair

Courtney, Incoming Executive Chair

Madeline, Academic Chair

Janine, Non-Academic Chair

Lisa, Digital Publication Chair

Geoff, Digital Publications Chair

Maddie, Special Projects and EDIA Chair

Poppy, Special Projects and EDIA Chair

Absentees

McKenzie, Communications Chair

Jakob, Academic Chair

Sam, Non-Academic Chair

Meaghan, Finance Chair

Called to order: [13.03]

Updates from Chairs

1. Annalise- Co-chairs, Executive 1:06
 - ☐ Canada-wide LIS group
 - i. Decided on a name: Canadian Information Studies Student Alliance (CISSA)

- ii. If anyone has any issues with the name, contact Annalise before March 25th
 - iii. Monthly meetings – someone can be elected, or chairs can automatically be part of group – each school will take turns hosting meetings and will be responsible for drawing up the agenda and sending out the meeting link
 - iv. Discussed getting a Zoom Pro account – would be useful for reliability and if the group gets to a point where they want AGMs or to organize a conference – each school would chip in approximately \$25 for the \$200 account
- ☒ Introductions
 - i. New executive chairs – Selena and Courtney
- 2. Madeleine– Academic Chairs 1:17
 - ☒ Working on organizing a lunch & learn
- 3. Janine – Non-Academic Chairs 1:18
 - ☒ Pub quiz had good turnout
 - ☒ Want to plan one more event around the second week of April
- 4. Lisa & Geoff – Digital Publication Chair 1:18
 - ☒ Looking into calendar plug-in for SIMSA website
 - ☒ Possibly a survey towards end of year to see if anyone even checks the website
- 5. Poppy & Maddie - Special Projects & EDIA Chair 1:20
 - ☒ Little Free Library
 - i. Going to go in front of the Rowe building but the quote from Facilities is over \$6000 so Maddie is looking into different contractors
 - ii. Kim is going to get back to Facilities with SIM’s contribution budget and see where it goes
 - iii. Will include a dedication plaque for students during covid
 - ☒ End of year event
 - i. Booked SMU Boat Club for April 23rd from 7pm-10pm
 - 1. Price of tickets - \$25? - \$3-5 of that going to an EDI fund
 - 2. Capacity 200
 - 3. Need to start advertising soon – Lisa & Geoff will come up with poster (electronic and printed) and will talk to Research Methods and OMS classes
 - 4. SIM gave us \$500
 - ii. Book sale April 10 if we want to get rid of any books
 - 1. Looking to get ppl together to do a cataloguing day – remove irrelevant books
 - iii. Library funds for RAship for marginalized students
 - iv. Poppy is working on budget for SIM Common Room revitalization
 - v. Maddi is working on SIM merch
 - ☒ Waffle Wednesday
 - i. Next one on April 6th
 - ii. Trying to incorporate EDI engagement so going to focus on food security and ask students to bring food donations – continuing food for thought
 - iii. Lisa & Geoff will update poster for April 6
- 6. Discussion 1:33

☐ End of Year Event

- i. Tickets
 1. Student, guest, alumni price: Pay-what-you-can, recommended \$25
 2. Faculty price: \$30
 3. Will be sent out electronically
- ii. Food and non-alcoholic beverages included in ticket price, there will be a cash bar – organizing alcohol and bartending with Good Robot
- iii. Annalise is looking into what the liquor license allows
- iv. Unsure about COVID regulations – provincial regulations will have been repealed but Dalhousie mask mandate will still be in place
- v. Will have weekly, optional, planning meetings every Sunday until the event
- vi. Annalise will put copy of budget in Teams group

Adjourned: [14.04]