

SIMSA Exec Meeting Sept. 19, 2022 7:30pm

Attending:

Madeleine
Courtney
Maddie
Sakshi
Janine
Meaghan
Geoff

Meeting starts: 7:30 pm

1. Fall Semester Overview
 - a. Social Events
 - b. Lunch & Learns
 - c. Apparel
 - Doing good on the orders.
2. Elections
 - a. Set dates
 - 2-week nomination, 2 week election period.
 - Open nominations on this Friday (Open 23rd Sept – Close on Oct 7)
 - Elections open 8 oct and run till 22 Oct.
 - Docs in OneDrive and use the same doc.
 - Add the financial co-chair to the old doc.
 - Geoff will put together the poster.
 - Nominations – send an email this week on Friday that nominations are open. (Geoff and Sakshi will coordinate about it)
3. EDIA Consultant Position
 - a. Maddie – update on payment and proposal status
 - Waiting to her back from Kim about payment details. Will let know after her response.
 - Push application process for the winter term. We will be using half funds for winter term and extend contract in Summer. And then reopen for Fall.
 - Circulated the role to Dean Brooks as well. Honorarium role paid through scholarship.
4. General Meeting
 - a. Set date/location (Teams, in person, or hybrid?)
 - We'll do hybrid option.
 - Will have snacks available. Have funds to do that.
 - Set the agenda for the meeting.

- Maybe do Friday after as there are no classes after 5:30 and do not overlap with fireside chats or any other things.
 - 21st October at 3 pm.
 - Courtney will look for a room and book it for the hybrid option.
- b. Constitution circulation
- Not received the feedback yet.
- c. All Students Meeting
- Could do in Nov (Third Thursday 17th Nov at 5:30 pm as the class ends and they don't have to wait around – maybe do snacks)
5. SIM Co-Events
- a. Fall Colours Cruise – Oct. 22
- b. Decorate SIM for Halloween – tbd
- c. Halloween Party – Oct. 28 11-1
- Play Christmas movie.
 - Do pumpkin carving.
 - Send something that will be fun to do with the faculty. They are willing to pay for.
6. Updates from Chairs
- a. Janine
- i. Social events planned so far. Point pleasant walk (will send out a rain date if the weather stays horrible)
- Thursday (22nd Sept) will be good for walk
 - October: Oct 13 nocturn night (send an email about add that to your calendar)
 - Fall colours of the boat club
 - Halloween party- Friday 28th October
 - Arrange something like Good Robot like we did last year
 - Skating day in reading week
 - 26 Nov – Christmas tree lighting
 - Bowling – when classes end
 - Christmas Party – December
 - Let her know about anything that someone wants
 - 2 spots at the conference she's attending – someone willing can join.
- b. Madeleine
- i. Association Display – thank you so much to those who helped!!
- ii. Lunch and Learns – Have potential dates lined up, just need to confirm with guest speakers
- Looking for date. Reach out to Robin or Barrey at Archives or Emily (graduated from Dal – niche part of archives).

- Not one this month.
- Let her know if there's someone you want to come.
- More in-person ones.
- She'll upload the potential dates so that we could send that to people.
- Courtney added: Louise will be great. Courtney will reach out to her and see what she thinks.

c. Meaghan

- Fall 2021 and Winter 2022 audits are (basically) approved! Just answering a follow-up question and sending our direct deposit info to Shauna at DSU and she will release our funds!
 - Will send them the info and direct deposit info.
- Summer 2022 audit in the works
 - Close to done.
 - Submitted by the end of week.
- Starting new budget for the year
 - We pass it at the AGM. Will build that.
- Met with Alysha and Kory on Thursday re: IWB – promised them the usual \$400 from SIMSA, said that our fall DSU Special Event grant can go toward IWB (\$500) and we will save our winter one for an end-of-year event – will help with filling out the application and will submit for them (submitting party needs to be a ratified society so they can't do it alone)
 - \$400 IWB, and new about the DSU special grants which is \$500 per term. Would this go to IWB.
 - The other one will be for the party.

d. Maddie

- SIMSArchive workshops
 - Will require booking the conference room and picking the dates.
 - Set it up with Sim and getting the equipment here.
 - Create Archival policy for SIMSA.
 - Digitalize all the physical documents.
 - Get 2 workshops together – to get students hand on archival material.
- SIM library
 - Poppy and Maddie working.
 - Anyone can help catalogue the library.
 - Received students' interest in it, people are excited about it.
 - Recommending students getting the app, take the picture of the cover.
 - Poppy is paying for the subscription; it is \$3 per month. SIMSA can take over it from Poppy as it is not fair for her to pay for it.
- Waffle Wednesday 2.0, October 5
 - Change time to 12-2.

- In Nov, there's event on first Wednesday. We will have to do Waffle Tuesday/Thursday or something. Will figure something out.
- Food for thought – put up some paper, and people can contribute their own idea.
- Let her know if someone has more ideas.

SIMApprel

- Order close and then will send that to the bookstore.
- Reminder email to the people who did not pay for it.
- We can send a confirmation email about receiving the payment.
- Send a reminder that we cannot order if someone does not pay for it.

e. Geoff

f. Sakshi

Courtney:

- She is taking over the chair position for the year.
- Holiday party channel in teams – add options in there.