

## Exec Meeting Minutes – June 5 @ 5:00PM

### In Attendance:

Toni Beaton, Morgan Paul, Isabel Brechin, Robyn Smith, Naomi Richards, Hailey Willis, Catherine Gracey, Madeleine McGregor

### Regards:

N/A

### Proceedings:

1. Orientation Planning - Hailey
  - a. Email buddies
  - b. Facebook Group, chat – now or during orientation?
  - c. Welcome bags – reach out to businesses in July
  - d. Campus tour – person from last year? Or Dal ambassador?
    - i. Isabel - would it be better for us to give the tour?
    - ii. Cat – agree – functionality rather than historical
    - iii. **Action:** Isabel – will do the tour
  - e. Events / get-togethers – restaurant, the Graywood does
    - i. Halifax walk
    - ii. Grawood has deal for student societies
  - f. Naomi - Sub committees? Morgan – open it up in case people don't have concrete plans. Hailey – ask the current second years? Email and Teams
    - i. **Action:** Madeleine – will send out an email to listserv once
    - ii. **Action:** Hailey – will create a sub-committee
    - iii. **Action:** Naomi – will create a Team
2. Update from chairs
  - a. Academic Chairs – Robyn
    - i. Met with Madeleine about last year's association display – don't have to really start until later in July
  - b. Non-Academic Chairs
  - c. EDIA & Special Projects Chairs - Isabel
    - i. Isabel - EDIA thing in orientation – Mansi felt there was a lack of understanding in terms of language barriers during group projects
      1. Working with Sandra – other student associations have incorporated an EDIA thing into their orientations
    - ii. Cat – movie with Stacy? Mansi as EDIA consultant over the summer?  
Isabel – we will have another application process over the fall
  - d. Finance - Cat

- i. We need to get current exec on the account, because last year's exec are the names on the account – make estimated cost for planning orientation, in a good spot because end of year event wasn't wildly expensive
    - ii. Another round of student merch – later discussion?
      - 1. Isabel – I want a tote bag
      - 2. Naomi – tote bag design – next agenda, Cat – competition?
  - e. Digital Publications – Toni
    - i. Name change? - what is our new name? Everything changes over July 1<sup>st</sup>
      - 1. Email, website, website domain, etc.
      - 2. Haily – IMSA?
      - 3. Had to find the team meeting chat – Information Science Student Association (ISSA), but nothing conclusive, Madeleine to ask Sakshi what the results were – Morgan – if no results, then we should stay with ISSA because it reflects us on a departmental level
      - 4. **Action:** Madeleine – ask Sakshi about poll results of the name change vote
      - 5. Cat – another meeting, ran a contest to come up with a new logo? Toni – can keep old logo and change the name? Or can make it a competition? Morgan – like the idea of letting the new cohort having a say. Naomi – do we want to have the contest now or later because the logo is on the email?
      - 6. Toni – will keep the old logo, change the name, and wait for potential contest submissions
  - f. Communications - Madeleine
    - i. Ratification – has started, may need 10 signatures
    - ii. DSU Transition Checklist – might be beneficial to look at, will place it in the Teams chat
- 3. Other business?
  - a. Naomi - General meeting first week in July?

Meeting Adjourned: 5:36pm